




Brockman House Children's Services Enrolment Instructions

Go to www.brockmanhouse.net. Under Child Care tab.

Click on: https://www.smartcentral.net/v2/service_profile/show/84

Once Directed to Smart Fees, click on **Apply**

Brockman House Inc



Apply

Brockman House

27 Hull Way, BEECHBORO, WA, 6063

Type LDC, ZCDC

Email finance@brockmanhouse.net, admin@brockmanhouse.net

Phone +610892791588

Days of operation

Click on: New user? **Sign up a new account**. Follow prompts as required.

SmartFees

Log In

New user? [Sign up a new account](#)

[Forgot your password?](#)

Once you have received an email stating Brockman House has accepted your enrolment please follow below steps.

Instructions for Families to confirm enrolments.

Child Care Subsidy can only be paid to your child care provider if you have confirmed your child's enrolment details. To do this you need to log in to your Centrelink online account through myGov.

1. From the menu go to **Child Care Subsidy** and then **Enrolments**.
2. If the **Enrolment Status** is **unconfirmed** click **Review**
3. Select **Yes** or **No** to whether the enrolment details are correct then click **Next**
4. If all the details are correct, read the declaration. If you understand and agree with the declaration, select **I accept this declaration**. Then select **Submit**.
5. Note of the **Claim ID** for your records, then select **Return Home**

To check your enrolment details has been updated, click the menu and go to **Child Care Subsidy** and then **Enrolments**.

